



Educational / career guidance counselling one-to-one record

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Session Number:

School Name:

Student's Name / Identifier:

Guidance Counsellor Name:

Time

Date

This record template has been designed and provided by the National Centre for Guidance in Education (NCGE) for direct use by individual school Guidance Counsellors with students. Information provided on this form is NOT recorded, transferred to or held by NCGE.

Subjects Studied:

Level:

JC:

SC:

Notes / additional subjects:

Educational / Careers Interests:

Career Plan:



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Interests, Talents, Pastimes:

Family Careers (background):

Strengths:

Achievements:

Goals:

Notes (brief record of discussion, decisions, agreed actions):

Guidance Counsellor Signature

Student Signature

Session length

Next Appointment